

Green Building Japan Membership Agreement

Section 1 General Provisions

Purpose

Article 1

This agreement stipulates items related to the members defined in the articles of incorporation for Green Building Japan (Hereinafter the "Organization").

Agreement Scope of Application

Article 2

This agreement applies to all acts carried out by members who have joined the Organization in their capacity as members.

Section 2 Membership Qualifications

Members

Article 3

1. The members of the Organization shall consist of the following 3 types, and conditions of being members shall be that the members shall be in agreement with the purposes of the Organization and accept the terms of this agreement.

- (1) Corporate members: Corporations who are in agreement with the purposes of the Organization, join the Organization and participate in the Organization's activities
- (2) Individual Staff members: Individuals who are in agreement with the purposes of the Organization, join the Organization and participate in the Organization's activities as a staff member of Organization who has a voting right at all member's meeting
- (3) Individual General members: Individuals who are in agreement with the purposes of the Organization, join the Organization and participate in the Organization's activities but doesn't has a voting right at all member's meeting
- (4) Student members: Students who are in agreement with the purposes of the Organization, join the Organization and participate in the Organization's activities
- (5) WEB members: Individuals who are in agreement with the purposes of the Organization, join the Organization and participate in the Organization's activities
- (6) E-mail magazine members: Individuals who are in agreement with the purposes of the Organization, and agree to have information from the Organization

2. For entities which are not corporations, only those entities which are approved by the executive board of the Organization shall be accepted and deemed as the corporate members in item (3).

3. Students shall be university, graduate and vocational school students in accordance with the incorporated educational institution act.

Membership Application

Article 4

1. Individuals, corporations, etc. who wish to apply for membership to the Organization (hereinafter collectively referred to as "Applicants") shall apply for membership via the defined procedures.

2. Membership qualifications shall come into force upon the completion of payment of the membership fees specified in Article 6 and Article 7 of this agreement.

Admission Screening

Article 5

The executive board of the Organization shall have the right to hold screenings on whether the applicant truly supports the organization or not, both at the time of application and after admission to the organization.

Membership Fees and Payment of Membership Fees

Article 6

1. Membership fees shall consist of annual membership fees and admittance fees. Specific amounts shall be indicated in the addendum tables at the end of this agreement.

2. The applicable period for annual membership fees for continued members shall be from January 1 to the last day of December of the same fiscal year for the organization.

3. In the event a member joins part way through the business year of the Organization, the annual membership fees shall be as follows.

For Corporate members, Individual Staff members and General members:

- a. If a member joins between January 1 to the last day of June of the same year, the annual membership fees shall be the full sum of membership fees stipulated in item 1.
 - b. If a member joins between July 1 to the last day of December of the same year, the annual membership fees shall be 1/2 of membership fees stipulated in item 1.
4. Payment of the membership fees at the time of admission shall be made by bank transfer to the bank account designated by the Organization within 10 days of the submission of application for membership using the specified procedures.
5. The annual membership fees received by the Organization from the member shall not be refunded for any reason.
6. Admittance fees shall be exempted until a period to be separately specified by the executive board.

Effective Term of Membership Qualifications

Article 7

1. The effective term of membership qualifications shall be the applicable period of the membership fees paid in accordance with the preceding Article 6.
2. In the event a member extends their effective term of qualification for another year, they shall pay the annual membership fees by the last day of January, the same thereafter.

Notification of Changes

Article 8

1. In the event that a member's name, address, contact information or other items submitted to the Organization change, the member must carry out procedures to notify the Organization of said changes promptly.
2. The Organization shall accept no responsibility or liability whatsoever for any disadvantages or unfavorable results which occur as a result of a member failing to carry out the notification of changes as specified in the previous item.

Withdrawal

Article 9

Members can withdrawal from the Organization by submitting the specified withdrawal application and having it accepted by the Organization. However, in the event there are any outstanding, unpaid membership fees, etc., members shall not be exempted from payment of any unpaid fees, even after their withdrawal from the Organization.

Section 3 Member Privileges and Duties

Member Privileges

Article 10

1. The Corporate members, Individual Staff members and Individual General Members, student members and corporate members stipulated in Article 3 shall be able to obtain privileges for the items noted in the next item.
2. Member privileges shall be indicated in the addendum tables at the end of this agreement.

Member Duties

Article 11

Members shall have the following duties.

- (1) Members shall act in accordance with the Organization's articles of incorporation and other regulations and resolutions.
- (2) Members shall pay the membership fees of the Organization.
- (3) Members shall promptly carry out procedures to notify the Organization in the event of any changes in the member's registered information.

Handling of Member Information

Article 12

1. Members and applicants shall agree to the use of personal information provided directly by the concerned individual to the Organization (Hereinafter referred to as the "Member Information") within the scope of the following purposes by the Organization.

- (1) For the admission screening stipulated in Article 5
- (2) In the event said information must be provided to another member for the purposes of the operation of the Organization's business
- (3) In the event the Organization subcontracts member service related work or other work to third parties, and said member information is used with an imposed duty to protect confidential information
- (4) In the event said member information is to be published on the Organization's website, with the prior approval of the relevant member

2. Members must observe the following items in relation to any member information learned or obtained in the course of the Organization's business activities.

- (1) Handle said information in an appropriate and legal manner
- (2) For the personal information of other members being managed by a member, the managing party must implement appropriate measures in the event of any unauthorized access, loss, damage or leak of said information or any risk of such
- (3) Observe the stipulations of all personal information related laws and other regulations

Section 4 Prohibitions, Compensation for Damages and Exemption from Liability

Prohibitions

Article 13

1. Members shall not engage in any of the following specified acts.

- (1) Transfer, grant, mortgage or otherwise provide any of the rights or responsibilities based on the member qualifications.
- (2) Leak any secrets learned in the course of the Organization's business to any other parties. In this case, "secrets" refers to information not planned to be disclosed outside of the Organization.
- (3) Use materials or information obtained or acquired in relation to the Organization's activities for any purposes that would cause serious disadvantage to the Organization or the Organization's members.
- (4) Carry out any other illegal acts which infringe upon the rights of other parties in the work activities of the Organization, or any activities which pose a risk of such.

2. The stipulations prescribed in the preceding paragraph shall remain in force for 3 years even after the member withdraws from the Organization, or loses or has cancelled their membership qualifications.

Compensation for Damages

Article 14

In the event a member causes any damages to the Organization, other members or any third parties as a result of the prohibited items from the preceding Article 12, said member shall be responsible for compensation for the entire sum of the damages.

Exemption of Liability

Article 15

The Organization shall accept no responsibility or liability whatsoever for any of the following items.

- (1) In the event a member uses the Organization's website and causes any type of trouble or damages
- (2) Any items related to compatibility or details of other websites, software, etc. introduced through the Organization's website
- (3) Items related to information or services provided by other websites linked to by the Organization's website

Section 5 Additions and Changes to this Agreement

Additions and Changes to this Agreement

Article 16

The Organization shall have the right to makes changes, additions or deletions to this agreement with the authorization of the general meeting of members.

Supplementary Provisions

This agreement shall come into force on the date of the registration of establishment as a general incorporated association as stipulated in Article 106, paragraph (1) of the Act on the Revision, etc. of Related Acts that Accompany the Enforcement of the Act on General Incorporated Association and General Incorporated Foundation and the Act on the Authorization, etc. of Public-interest Incorporated Associations and Public-interest Incorporated Foundations.

[Addendum Table 1]		Individual Member and Student Member Annual Member Fee List			
Member Fee Type	Individual Staff members	Individual General members	Student Members	WEB Members	E-mail magazine Members
Admittance Fee	0 yen	0 yen	0 yen	0 yen	0 yen
Annual Member Fee	20,000 yen	10,000 yen	3,000 yen	3,000 yen	0 yen

[Addendum Table 2]		Individual Member and Student Member Privileges List			
Member Fee Type	Individual Staff members	Individual General members	Student Members	WEB Members	E-mail magazine Members
Participation in general members meeting	○	*1	-	-	-
Voting rights in general members meeting	○	-	-	-	-
Participation in committees with the approval of the executive board	○	*1	*1	-	-
Participation in seminars free of charge or at member prices	○	○	○	-	-
Browse GBJ website dedicated pages	○	○	○	○	-
E-mail magazine subscription	○	○	○	○	○

*1 participation as an observer is allowed

Member Fee Type	Green member	Silver member	Gold member	Platinum member
Admittance Fee	0 yen	0 yen	0 yen	0 yen
Annual Member Fee	100,000 yen	250,000 yen	500,000 yen	1,000,000 yen

[Addendum Table 4]		Corporate Member Privileges List			
Member Fee Type	Green member	Silver member	Gold member	Platinum member	
Listing on member list	○	○	○	○	
Display of corporate member logo mark on GBJ website top page	GBJ determines the size and layout based on the number of members of each membership type				
Token points granted	100	250	500	1,000	
Browse GBJ website dedicated pages	All staff in the member company can browse without limit: 50 pints required				
Token points can be utilized for seminar and event participation	50	200	450	950	
Listing in materials library	Under development				
Seminar participation	3 to 10 points depending on seminar type				
Dispatching GBJ staff to dedicated seminar	Possible upon request (Fee will be set based on conditions)				
GBJ's Co-sponsorship to the event and seminar to the member company	Possible upon request				
Participation in general members meeting and committees by corporate representative at same level as individual members	One representative can participate. (No token points required.) Additional representative can participate with board approval and by spending 12 token points				